

2025 Annual Safety Training Plan

Year 1 Calendar: Landscaping

| MONTH | FOREMAN* | SITE/FIELD/SHOP | DRIVERS** | OFFICE |
|-------|---|---|--|--|
| 1 | <ul style="list-style-type: none"> Safety Audits | <ul style="list-style-type: none"> First Aid Cold Stress Slips, Trips & Falls Fall Protection | <ul style="list-style-type: none"> Driver Safety and Distracted Driving | <ul style="list-style-type: none"> Emergency Response |
| 2 | <ul style="list-style-type: none"> Behavior Based Safety | <ul style="list-style-type: none"> Machine Guarding Hearing Conservation Fire Safety/Fire Extinguisher | | <ul style="list-style-type: none"> Fire Safety/Fire Extinguisher |
| 3 | <ul style="list-style-type: none"> Conflict De-escalation | <ul style="list-style-type: none"> Hand and Power Tools Mosquito, Tick and Vector Borne Illnesses Chippers/Shredders Stump Grinders | | <ul style="list-style-type: none"> Office Ergonomics |
| 4 | <ul style="list-style-type: none"> Discrimination-Free Workplace | <ul style="list-style-type: none"> Ladder Safety Lifting Trenching & Irrigation Chainsaws | <ul style="list-style-type: none"> Safe Driving Behaviors for CMV's | <ul style="list-style-type: none"> Discrimination-Free Workplace |
| 5 | <ul style="list-style-type: none"> Compressed Gas Safety Fuel Spill | <ul style="list-style-type: none"> Riding Lawn Mowers Push Lawn Mowers String Trimmers and Edgers Drug and Alcohol-Free Workplace | | <ul style="list-style-type: none"> Drug and Alcohol-Free Workplace |
| 6 | <ul style="list-style-type: none"> First Aid and CPR | <ul style="list-style-type: none"> Heat Stress GHS Hazardous Plants Skid Steer Loaders | | <ul style="list-style-type: none"> Sexual Harassment for Employees |
| 7 | <ul style="list-style-type: none"> Back Safety and Injury Prevention | <ul style="list-style-type: none"> Personal Protective Equipment Forks, Spades, Hoes Blades Sharpening Electrical Safety | <ul style="list-style-type: none"> Back Safety and Injury Prevention | <ul style="list-style-type: none"> Cold, Flu and Transmissible Illness Prevention |
| 8 | <ul style="list-style-type: none"> Sexual Harassment (Manager) | <ul style="list-style-type: none"> Lockout/Tagout Workplace Violence Pesticides | | <ul style="list-style-type: none"> Slips, Trips and Falls |
| 9 | <ul style="list-style-type: none"> Accident Reporting | <ul style="list-style-type: none"> Workplace Cleanliness Leaf Blowers Fire Safety/Fire Extinguisher | | <ul style="list-style-type: none"> First Aid and CPR |
| 10 | <ul style="list-style-type: none"> Workplace Violence (Manager) | <ul style="list-style-type: none"> Aerial and Scissor Lifts Fatigue & Stress Awareness Confined Spaces / Permit-Required | | <ul style="list-style-type: none"> Cold, Flu and Transmissible Illness |
| 11 | <ul style="list-style-type: none"> Accident Investigations | <ul style="list-style-type: none"> Active Shooter Response Sexual Harassment Mold and Mildew Awareness | | <ul style="list-style-type: none"> Active Shooter Response |
| 12 | <ul style="list-style-type: none"> Electrical Safety | <ul style="list-style-type: none"> Cold, Flu and Transmissible Illness Safe Materials Storage Winter Weather Driving | | <ul style="list-style-type: none"> Workplace Violence |

Notes

(*) If the foreman/supervisor is a part of a work team, it is recommended that the foreman/supervisor take these training courses in addition to the workplace/hazard training of site/field/shop employees.
 (**) If the driver is a part of a work team, it is recommended that the foreman/supervisor take these training courses in addition to the workplace/hazard training of site/field/shop employees.

Regulation requires training on all equipment and the safety hazards associated with said equipment. If you make use of forklifts or other heavy-duty equipment, regulations may require you to be certified for operations and inspections, this training may be required annually or every 3 years. Any person(s) is required by law to be trained on the safe operation of any and all equipment BEFORE operating equipment, and a record of that training must be made available in the event of an inspection/audit.

Depending on your jurisdiction, the following topics are annually required training: Workplace Violence, Sexual Harassment, GHS, and Heat Stress.